

# Call for Applications for Team Coordinators 2026/2027

Krakow, 26.06.2026

The Vice President of EGEA is opening the call for candidates for the **Team Coordinators 2026/2027**.

**EGEA Teams** are an essential part of our Association's structure. They are formed voluntarily, each with a clear mandate, to contribute to EGEA's development and operations, focusing on specific areas of the Association, such as science, finance, personal development, or outreach. The aims, missions and tasks of each Team are detailed in the [newest Appendix D](#).

This call is being published in accordance with the EGEA [Protocol](#), and the application, promotion and voting periods are outlined below. We encourage motivated individuals from across the network to consider applying!

As of 2026/2027, Teams will be the following:

- Digital Communication Team
- Growth & Inclusion Team
- Marketing & External Relations Team
- Science Team
- Training Team

Each Team is led by at least one **Coordinator**. Their role is to manage the Team's internal organisation, coordinate its work plan, and act as a point of contact between the Team, the supervising Board member and other EGEA bodies.

## **ROLE AND DUTIES OF TEAM COORDINATORS**

Team Coordinators have a crucial role in the proper functioning and development of their respective Teams. Their responsibilities include:

- Representing the Team and ensuring that it operates effectively
- Facilitating internal and external communication
- Managing the Team's official email address
- Organising regular online meetings and, if possible, in-person meetings
- Developing a working plan for the Team in cooperation with their successor and the supervising Board member
- Ensuring a smooth transition of responsibilities at the end of their mandate

According to Appendix D, they are also responsible for

- A biannual progress report, submitted to the Supervisor
- An Annual Activity Report
- Internal documentation, like meeting minutes and project plans.

Team Coordinators can delegate tasks and responsibilities to Team members. They are entitled to receive support and guidance from the Board and other EGEA bodies to carry out their tasks effectively.

### **ELIGIBILITY**

Eligibility to apply for the Team Coordinators role is open to individuals from any member entity of EGEA. The Team Coordinator must not hold a position on the Board of EGEA or be a Regional Contact Person.

### **APPLICATION PROCEDURE**

Applications must be submitted using the [official application template](#) and include:

- **General introduction** (max. 100 words)
- **Motivation, goals and vision** (max. 400 words)
- **Relevant skills and competencies** (max. 100 words)
- **Experience of your EGEA involvement** (list)
- **Study and work experience** (list)
- **Estimated time availability for this role** (max. 75 words)

*Applications must be submitted in writing to the Vice President and BoE.* Therefore, candidates shall send their full application (as PDF attachments, links are not acceptable) by **email to [vicepresident@egea.eu](mailto:vicepresident@egea.eu) and [egea@egea.eu](mailto:egea@egea.eu)**. **The deadline for submitting applications is July 6th, 2026, 23:59 CEST.**

Following the close of the application period, all submitted applications will be made accessible to the respective Teams. Until July 13th, 2026, candidates may promote themselves within their Teams. The voting period will run from July 14th to July 21st, 2026 (23:59 CEST), with all voting conducted anonymously. All current Team members are eligible to vote. The responsible Board member also has voting rights. The Vice President will supervise the entire procedure to ensure fairness and compliance with the Protocol. Results will be published no later than 24 hours after voting closes and become valid after three days, provided no objections are raised.

Should any explanation or further details be needed, please feel free to contact [vicepresident@egea.eu](mailto:vicepresident@egea.eu).